



Proposed SADCWaterLab work programme 2009

Activity	Completion Date	Responsible Person	Comments
Put presentations on the web and inform participants	Jan 08	Michael	
Circulation of MoU and Registration form	Jan 08	Donald	
Install mailing list	Jan 09	Donald	
Re circulate questionnaire on used instrumentation	Feb 08	Donald	
Search for useful used instrumentation	ongoing	Michael/Stefan	
Design PT leaflet for Microbiology	Feb 09	Donald/Katrin	
Raise awareness through national workshops	ongoing	Local Coordinators	
Promote the PT scheme	ongoing	all	
Announcement of next microbiology PT	according to decided schedule announcement Feb 09	Patricia (UNBS)	
Announcement of next chemistry PT	according to decided schedule announcement Feb 09	Merylinda (NAMWATER)	
Arrange meeting of PMC members	June 2009	Donald	
Arrange the train the trainer workshop for Local Coordinators	August 09	Michael/Donald	
Next Evaluation workshop in Seychelles/Mauritius (if not possible: Windhoek)	Nov/Dec 09	all	